

For City Use Only			
Date Received			
Fee Type	Fees	Paid	
Application Fee			
Receipt Number			

SITE PLAN APPLICATION- RESIDENTIAL

(Please type or print)

GENERAL INFORMATION

1. Applicant Information

Name: _____

Address: _____

Telephone: (H) _____ (W) _____

Email: _____

2. Property Owner Information (if other than applicant)

Name: _____

Address: _____

Telephone: (H) _____ (W) _____

Email: _____

3. Location of Affected Property: _____

Legal Description: Addition _____ Block _____ Lot(s) _____

Parcel No.: _____ Total Parcel Size: _____

Current Zoning: SFR HC NC LI

***Addresses must be applied for and paid for through Bonner County GIS.**

4. Applicant must provide Panhandle Health Department the needed documentation in order to receive their written approval, which must accompany this application before being presented to City Council for approval. (if applicable)

5. **Project Description:** _____

6. Plot Plan requirements:

- Physical address of property
- Roofline and foundation dimensions of all existing and planned buildings, located, or to be located on site.

- Dimension of property showing road configuration
- Required setbacks
- Location of existing trees and structures, if any
- Location of off-street parking
- Location of walls and fences and indication of their height and material of construction
- Location and designation of all rights of way and easements.
- Scale and North arrow

The proposed activities and use shall be shown on an attached plot plan. Plot plan will be drawn to a standard engineer's or architect's scale when appropriate.

COMPLIANCE

1. In the event of failure to comply with the plans approved by Council, or with any conditions imposed, the permit shall be immediately revoked and shall be automatically null and void.
2. Where plans are submitted and approved as part of the application, modifications of the original plans may be required by Council as a condition of approval.
3. Where plans approved by Clark Fork City Council are modified following such approval, such plan modifications must be submitted to and determined by City Staff to be in substantial conformance with the plans approved by Council. If plan modifications are not in substantial conformance, the plan modifications must be resubmitted to Council as an amendment.

Application Submittal:

This application must be completed and submitted with the below described items to the City Staff at least 7 days prior to the Regular City Council Meeting at which the application is to be considered by Council or the application will not be processed until the next Regular City Council Meeting. The following items must be submitted with this application before it will be processed:

1. Application Fee
2. Plot Plan, drawn as specified
3. Floor Plans, drawn to scale (*when appropriate*)
4. Elevation Drawings, drawn to scale (*when appropriate*)

Applicant's Signature

Date

Owner's Signature

Date

Approved by Council or Mayor on _____.

Mayor

Date