

SPECIAL COUNCIL MEETING
CITY OF CLARK FORK, IDAHO
Monday, June 24, 2024, 6:00 P.M.

A Special Meeting of the Clark Fork City Council has been called in accordance with the laws of the State of Idaho.

LOCATION: **Clark Fork City Hall**
 110 East Third Avenue
 Clark Fork, Idaho

DATE/TIME: **Monday, June 24, 2024, 6:00 PM**

AGENDA:

- A. Discuss, Redefining RV Ordinance and Zoning Workshop,
ACTION ITEM.
- B. Discuss, Updating Subdivision Ordinance, ACTION ITEM.

Members of the public and the press are welcome and are encouraged to attend.

Any Person needing special accommodations to participate in the above noticed meeting should contact the City Clerk two days prior to the meeting at 266-1315 or 110 East Third Avenue.

Kat King
City Clerk/Treasurer

Posted:6/18/24

City of Clark Fork

Minutes of the 6/24/24 Clark Fork Special City Council Meeting

Mayor Russell Schenck called the June 24, 2024 Special Meeting of the City Council to order at 6:07 p.m.

Pledge of Allegiance: Mayor Schenck lead the Pledge of Allegiance.

Roll Call of Council Members: Council Members Sharon Banning, Tanya Becker, and Jay White were present, constituting a quorum.

ADDITIONS to the AGENDA:

New Business:

A. Discussed Redefining RV Ordinance and Zoning Workshop.

Clare Marley of Ruen-Yeager & Associates attended to discuss the city's current zoning code issues. She highlighted that the code does not regulate RV usage, which has become a growing concern in recent years. Clare presented a comparison of RV regulations adopted or being developed by nearby cities. The cities of East Hope, Kootenai, Sandpoint, Bonners Ferry, and Priest River have all adopted ordinances addressing RV usage, while Dover is reviewing the issue. All agreed that RVs should not be considered dwelling units. Considerations included time limits, usage during home construction, water/sewer hookups, and avoiding city rights-of-way. The council favored requiring a permit after 7 days to track location and usage and to explain ordinance regulations. They also supported limiting RV occupancy to 30 days per calendar year, allowing RV occupancy during construction with an application and council approval, and permitting requests for extensions.

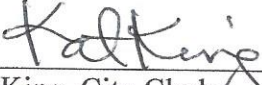
Clare also suggested a revision be made under code violations, section 17.0 Violations and Penalties. Currently, it stated the city clerk shall properly record such complaint, immediately investigate and take action thereon as provided by this Ordinance. We might consider a revision to reword so the clerk or city has discretion to act, depending on what was found. The word "record" sounds like a legal recording. Actions are not explained and should be added to include written notice and request for reply/abatement.


Clare highlighted the need to update our subdivision code to meet minimum Idaho Code requirements for considerations, preliminary and final plat requirements, standards of review, lot line adjustments, and conditions of approval. She also noted that Clark Fork currently lacks sign restrictions and suggested that it might be prudent to proactively address this issue, even if it's not currently a problem. They are currently collaborating with the City of Kootenai on a sign ordinance. Clare suggested that the city consider making zoning changes simultaneously. The council agreed to wait until Kootenai completes their sign ordinance, then reference it to draft our zoning changes, implementing both at the same time.

MOTION TO ADJOURN, ACTION ITEM.

Council Member Banning moved to adjourn. Council Member Becker seconded the motion. All in favor. Motion carried. The meeting adjourned at 7:34p.m.

Respectfully Submitted,


Kat King, City Clerk


Russell Schenck, Mayor