

RESOLUTION NO. 5-2020
CITY OF CLARK FORK, IDAHO

A RESOLUTION OF THE CITY COUNCIL OF CLARK FORK, IDAHO ESTABLISHING THE ADMINISTRATION OF THE FIRE DEPARTMENT.

WHEREAS, the City of Clark Fork has established a Volunteer Fire Department; and

WHEREAS, it is the desire of the Mayor and City Council to establish guidelines for the internal operating structure and organization of the Fire Department and authorization to enter into Mutual Aid Agreements.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Clark Fork as follows:

1. The Fire Department shall consist of at least a Fire Chief and one Assistant Fire Chief, with all other officers as are deemed necessary by the Fire Chief and Mayor for the effective operation of the department.
2. The Fire Chief or his designee should, conditions and personnel permitting, at least once a month conduct suitable drills or instructions in the operation and handling of all equipment, in first aid and rescue work, in salvage, in the study of structures within the City's jurisdiction, in fire prevention, in water supplies, and in all other matters generally considered essential to good firemanship and safety of life and preservation of property from fire.
3. After a 6-month probationary period, all firefighters may apply for AFLAC Supplemental Insurance with the first payment being taken out of their first stipend payment and each payment thereafter being the responsibility of the individual firefighter to pay.
4. Members of the Fire Department will receive a stipend, subject to the sufficient appropriations of funds by the City Council, to cover their expenses for training sessions and requests for emergency assistance approved by the Mayor and Fire Chief as follows:

- a. A stipend of \$5.00 for each regular training session attended by the auxiliary member or firefighter, up to a maximum of 1 training session per week.
- b. A stipend of \$5.00 for each specialized training session attended by the firefighter, up to a maximum of 6 such training sessions per fiscal year.
- c. A stipend for each emergency assistance that the Fire Department is dispatched to and in which the auxiliary member/firefighter participates, each call will be determined by the categories listed below. The amount listed will be evenly split between all participating members:

Category I(\$100)	Category II (\$80)	Category III (\$60)
Structure Fire	All other MVAs	Service Calls
Vegetation Fire	Landing Zone	Lift assist for EMS
Smoke Report	Explosives	Gas Leak
Rescue Calls	Power Line Incident	
MVA with Code Black	Traffic Control	

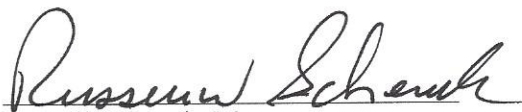
- d. Automatic aid standby calls will not be eligible for a stipend.
5. A list of the authorized trainings attended and the emergency assistances participated in for each auxiliary member/firefighter will be submitted to the City Clerk by the first business day of the month. The stipends will be paid on a bi-annual basis.
6. Requirements for volunteers of the Fire Department shall be at least eighteen (18) years of age; be subject to and pass a criminal history check; obtain a current DMV report; hold and maintain a current driver's license with necessary endorsements (for positions that require driving); and be properly trained and able to perform the duties designated to them except for the following:
 - a. No background check will have a felony present within the last 5 years and any background check showing a felony will be presented to Council for approval before admittance to Fire Department.
 - b. Auxiliary members will not be required to obtain a current DMV report or hold and maintain a current driver's license with necessary endorsements.

- c. Explorer members will be required to have a parent or legal guardian sign a Release of Liability Waiver before acceptance as a member. Explorer members will not be required to be eighteen (18) years of age; obtain a current DMV report; or hold and maintain a current driver's license with necessary endorsements.
- 7. All personnel operating motorized equipment of the department when responding to an alarm or call must follow all of the traffic laws applicable to operation of emergency vehicles. Personnel operating personal vehicles when responding to an alarm or call must comply with all applicable traffic laws.
- 8. The Fire Chief shall see that complete records are kept on file at the Fire Station of all fires, inspections, apparatus, minor equipment, and other information about the workings of the department. The City Clerk shall see that complete personnel, property, and vehicle records are kept on file at the Clerk's Office. All records shall not be removed for any reason and are subject to the destruction of records provisions of the Idaho Code and the City's Records Retention Schedule.
- 9. No person shall use or be allowed to use fire apparatus or equipment for any private purposes, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the department.
- 10. The Fire Chief and Mayor, jointly, are authorized to sign Mutual Aid Agreements as needed with the consent of the City Council. Two signatures are required for any agreement to be valid.

BE IT FURTHER RESOLVED THAT this resolution shall replace Resolution No. 2-2018 in its entirety.

BE IT FURTHER RESOLVED THAT this resolution shall be in full force and effect upon its passage and approval.

PASSED AND APPROVED THIS 10th day of August, 2020.


 Russell Schenck, Mayor

ATTEST:


 Amber Burgess, City Clerk

CITY COUNCIL MEMBERS	YES	NO	ABSENT
Stanley Spanski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shari Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jay White	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sharon Banning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

