

City of Clark Fork

Minutes of the 7/10/2023 Clark Fork Regular City Council Meeting

Mayor Russell Schenck called the July 10, 2023 Regular Meeting of the City Council to order at 6:00 p.m.

Pledge of Allegiance: Mayor Schenck lead the Pledge of Allegiance.

Roll Call of Council Members: Council Members Sharon Banning, Shari Jones, and Jay White were present, constituting a quorum. Council Member Blaine Williams was absent.

ADDITIONS to the AGENDA: No.

CONSENT AGENDA: ACTION ITEM.

Motion to Approve the Consent Agenda: Council Member Jones moved to approve the Consent Agenda. Council Member White seconded the motion. All in favor. Motion carried.

New Business:

A. Discussed Quarterly Reports.

Council discussed financials and percentages for the 3rd Quarter Report.

B. Discussed Submission of an ICDBG Public Park Application and Procurement for Grant Administration, ACTION ITEM.

Nancy Mabile, with Panhandle Area Council, Inc., informed the Council that the Grant is for \$250,000 and that no match is required. The Grant will cover items for the park that are health and safety related, such as bathrooms, focusing on COVID 19 elimination and getting people outside.

Council Member Banning moved to go forward with the ICDBG Public Park Application and Procurement for the Grant. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-A

Motion carried.

C. Discussed P&R Plumbing Estimate.

No action taken. Mayor Schenck suggested holding off on the approval until items that the Council would like to see, such as automatic flush valves for toilets and sinks, if part of the estimate, or need to add to the estimate. Tel Thompson, Member of the P&R Commission Board for the City of Clark Fork, stated that the estimate is for \$23,650.00. Action tabled until the July 17, 2023 Council Meeting at 6 pm, so P&R can get an updated estimate.

D. Discussed Idaho Community Development Block Grant, ACTION ITEM.

Nancy Mabile, with Panhandle Area Council, Inc., informed the Council that they will need to appoint a Council Member to sign on behalf of Mayor Schenck in case of his absence.

Council Member Jones moved to authorize Council Member Sharon Banning to sign for Grant related activities in lieu of the Mayor in case of his absence. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-A

Motion carried.

E. Discussed ADA Resolution, ACTION ITEM.

Nancy Mabile, with Panhandle Area Council, Inc., informed the Council that per the ICDBG Grant requirements a 504 ADA Coordinator and Fair Housing Resource Officer needed to be appointed along with the approval of the ADA Resolution.

Council Member Banning moved to approve the appointment of City of Clark Fork Assistant Clerk Kat King, as the 504 ADA Coordinator and Fair Housing Resource Officer. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-A

Motion carried.

Council Member Banning moved to approve Resolution 5-2023 Notice Under the Americans with Disabilities Act. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-A

Motion carried.

F. Discussed ADA Grievance Procedures, ACTION ITEM.

Nancy Mabile, with Panhandle Area Council, Inc., explained the grievance procedures to the Council. Council Members found no issue with them.

Council Member White moved to approve ADA Grievance Procedures. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-A

Motion carried.

G. Discussed Bonner County 911 Grant Endorsement Letter, ACTION ITEM.

Council Members discussed the Bonner 911 Request for Grant Endorsement and found no issue with it.

Council Member Jones moved to approve the Bonner County 911 Grant Endorsement and the signing of the letter. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y
Blaine Williams-A
Motion carried.

H. Discussed Library Upgrades.

Brendan Mooney, IT Manager with the East Bonner County Library District, wanted to speak to the Council and Public about the new upgrades to the Clark Fork Library. He informed the Council that a new conference room is being built and should be done before September, 2023, that a new gazebo was installed and that he is working on upgrading all of the computers. No action taken.

I. Discussed Myers Property Update.

City Attorney Ben Allen, with Silver Valley Law, updated the Council on the status of the Court action. The next Court Hearing for Dan Myers will be on July 28th, 2023. No action taken.

J. Discussed Continuation of File Replat of Elk Meadows Ranch Lots 3 & 4 of the Replat of Block 1 Elk Meadows Ranch, ACTION ITEM.

Mayor Schenck opened the hearing to receive the new information requested at the previous Public Hearing on the Replat. Jeremy Grimm, of Whiskey Rock Planning & Consulting, spoke on behalf of the developer, Kelly Kearns, for the Replat of Elk Meadows Ranch Lots 3 & 4 of the Replat of Block 1 Elk Meadows Ranch. Grimm presented Council with the recorded maps of the subdivision, from the initial subdivision to present. He also presented the instrument numbers from origination to present to show chain of title for Elkhorn Drive.

Mayor Schenck then asked the Public if there was anyone that would like to speak for Pro, Neutral or Against. There were no Pro comments, one Neutral comment and no comments Against.

Doug Porter spoke as a Neutral comment stating that Grimm was correct that Instrument 918986 was a dedication of the road and also a dedication of the common area, but the diagram on the Instrument shows the road when actually it should be the common area. The common area should be for all homeowners, not just Block 2. He also stated that the HOA should not be owning the common area, only the lot owners should be owning it. He felt that any replat should also include Instruments 918984, 918985, and 918986, so that all instruments carry over. Mayor Schenck responded that since those instruments are for the CC&R's, that they are out of the City's purview and so the City has no say in that matter.

Grimm gave a rebuttal reiterating the information provided and asked Council to approve the Replat.

Council Members discussed information provided by Grimm. Council Member White was concerned with the City's liability due to the road conveyance for Elkhorn Drive and Grimm replied that there was no issue for the City. City Attorney Ben Allen saw no issue with the items presented.

Closed Public Hearing.

Council Member White moved to approve the Replat of Elk Meadows Ranch Lots 3 &4 of the Replat of Block 1 Elk Meadows Ranch. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y
Shari Jones-Y
Jay White –Y
Blaine Williams-A
Motion carried.

MOTION TO ADJOURN, ACTION ITEM.

Council Member Banning moved to adjourn. Council Member White seconded the motion. All in favor. Motion carried. The meeting adjourned at 7:02 p.m.

Respectfully Submitted,

Amber Burgess, City Clerk

Russell Schenck, Mayor