

City of Clark Fork

Minutes of the 6/12/2023 Clark Fork Regular City Council Meeting

Mayor Russell Schenck called the June 12, 2023 Regular Meeting of the City Council to order at 6:00 p.m.

Pledge of Allegiance: Mayor Schenck lead the Pledge of Allegiance.

Roll Call of Council Members: Council Members Sharon Banning, Shari Jones, Jay White and Blaine Williams were present, constituting a quorum.

ADDITIONS to the AGENDA: No.

CONSENT AGENDA: ACTION ITEM.

Motion to Approve the Consent Agenda: Council Member Jones moved to approve the Consent Agenda. Council Member Banning seconded the motion. All in favor. Motion carried.

New Business:

A. Discussed Rod & Gun Club Fireworks and Catering Permits, ACTION ITEM.

Council Members reviewed the Rod & Gun Club Fireworks and Catering Permits and found no issue with them.

Council Member Williams moved to approve the Rod & Gun Club Fireworks and Catering Permits. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

B. Discussed MOU for Rod & Gun Club, ACTION ITEM.

Mayor Schenck mentioned that the MOU was to formalize the City's part in insuring the Annual Fourth of July event. Mayor Schenck thanked Bob Hayes for the Rod & Gun Club's sponsoring of this event throughout the years. Council Members reviewed the MOU and found no issue with it. Bob Hayes also reviewed it and approved of it.

Council Member Williams moved to approve the signing of the MOU for Rod & Gun Club. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

C. Discussed Fire Truck Purchase, ACTION ITEM.

Fire Chief Schacht asked the Council for a pre-approval of up to \$35,000 for the purchase of a Light Rescue & Wildland Truck. He informed Council that when one becomes available, it usually goes quickly and that if they had the pre-approval they could move on the vehicle before its gone. Council Member Williams asked what the

budget amount was for a Fire Truck and was told by Mayor Schenck that the Fire Department Budget for a Fire Truck was around \$75,000.

Council Member Williams moved to approve the pre-approval of up to \$35,000 for the Fire Department to purchase a Fire Truck. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

D. Discussed Appointment of P&R Commission Member, ACTION ITEM.

Mayor Schenck informed Council that per the P&R's last meeting on June 5th, 2023 the P&R Commission wanted to appoint Pete Cavanaugh as a new member. Council had no issue with the appointment.

Council Member Banning moved to approve Pete Cavanaugh as a P&R Commission Member. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

E. Discussed Ponderay Concrete Bid, ACTION ITEM.

Mayor Schenck informed Council that the laying of the plumbing was usually done before the concrete. Council Member Jones asked if work Ponderay Concrete performed and the price of concrete were separate and that she was concerned this might be an issue. Mayor Schenck said he will ask P&R Commission about both. Mayor Schenck also mentioned that Council could approve the payment of the contract amount at the same time as approving the contract, so that the contractor could get paid in a timely manner.

Council Member Williams moved to accept the Ponderay Concrete Bid for the P&R Restroom Project. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

F. Discussed Irvine Site Plan Application, ACTION ITEM.

Council Members reviewed the Irvine Site Plan Application and found no issue with it.

Council Member Jones moved to accept the Irvine Site Plan Application. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

G. Discussed Scotchman Peak Estates Subdivision Extension, ACTION ITEM.

Mayor Schenck informed the Council that what is being asked for is more time to gather all the information required for Subdivision Approval. Jeremy Grimm, of Whiskey Rock Planning, advised the Council that this is standard procedure and that many contractors ask for extensions due to the amount of information required.

Council Member White moved to approve the 12 Month Extension for Scotchman Peak Estates Subdivision.

Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-N

Motion carried.

H. Discussed General Penalties Ordinance, ACTION ITEM.

Council Member Jones made a motion to dispense with the rule requiring Ordinances to be read three separate days and once in full, and that Ordinance be read once by title. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

City Clerk read out loud:

ORDINANCE NO. 294

GENERAL PENALTIES

AN ORDINANCE OF THE CITY OF CLARK FORK, BONNER COUNTY, IDAHO, ESTABLISHING A GENERAL PENALTY FOR ALL CITY CODE VIOLATIONS, OUTLINING MISDEMEANOR AND INFRACTION PENALTIES, ALLOWING FOR EACH OFFENSE TO BE A SEPARATE AND DISTINCT VIOLATION, REPEALING ALL PRIOR ORDINANCE PENALTY SECTIONS, DECLARING THE ORDINANCE SEVERABLE, AND SETTING AN EFFECTIVE DATE.

Council Member White made a motion to approve Ordinance 294 General Penalties. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White –Y

Blaine Williams-Y

Motion carried.

I. Discussed Termination of Emergency Resolution, ACTION ITEM.

Mayor Schenck mentioned that the Emergency Resolution was not needed anymore since the water levels are back to normal.

Council Member Jones made a motion to approve Resolution 4-2023, Termination of Emergency Resolution.

Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y
Jay White –Y
Blaine Williams-Y
Motion carried.

J. Discussed Transportation Plan Workshop Info, ACTION ITEM.

Ryan Luttmann, of Century West Engineering, presented updated information to the City’s Transportation Plan. He discussed ways to improve the City’s streets and pedestrian walkways. Future Plans were discussed and what items the Council would be interested in getting feedback on from the Residents. No Action Taken.

K. Set Date for Transportation Plan Open House.

Date set for July 19th, 2023 for two Open Houses, one at 12 pm and one at 6 pm, both tentatively set to take place at the Senior Center.

L. Discussed ITD Grant Program, ACTION ITEM.

Ryan Luttmann, of Century West Engineering, explained different ways the City could obtain grants for various projects. Council Members discussed whether they would like to pursue the ITD Grant Program.

Council Member Jones made a motion to approve pursuing the ITD Grant Program. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y
Shari Jones-Y
Jay White –Y
Blaine Williams-Y
Motion carried.

MOTION TO ADJOURN, ACTION ITEM.

Council Member Jones moved to adjourn. Council Member Banning seconded the motion. All in favor. Motion carried. The meeting adjourned at 8:29 p.m.

Respectfully Submitted,

Amber Burgess, City Clerk

Russell Schenck, Mayor