

City of Clark Fork

Minutes of the 4/10/2023 Clark Fork Regular City Council Meeting

Mayor Russell Schenck called the April 10, 2023 Regular Meeting of the City Council to order at 6:00 p.m.

Pledge of Allegiance: Mayor Schenck lead the Pledge of Allegiance.

Roll Call of Council Members: Council Members Sharon Banning, Shari Jones, Jay White and Blaine Williams were present constituting a quorum.

ADDITIONS to the AGENDA: No.

CONSENT AGENDA: ACTION ITEM.

Motion to Approve the Consent Agenda: Council Member Jones moved to approve the Consent Agenda. Council Member Williams seconded the motion. All in favor. Motion carried.

New Business:

A. Discussed Quarterly Reports.

Council Members reviewed numbers and found no issues.

B. Discussed Irvine Site Plan Application, ACTION ITEM.

No application submitted, so no action taken.

C. Discussed Miller Site Plan Application, ACTION ITEM.

Council Members reviewed the site plan application and found no issue with it.

Council Member Williams moved to approve the acceptance of the Miller Site Plan Application. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White – Y

Blaine Williams- Y

Motion carried.

D. Discussed CFVA Endorsement Letter, ACTION ITEM.

Mayor Schenck discussed with Council the Endorsement Letter and how it is necessary to help CFVA acquire grants for their funding.

Council Member Jones moved to approve the signing by the Mayor of the CFVA Endorsement Letter. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White – Y

Blaine Williams- Y

Motion carried.

E. Discussed BCSO Law Enforcement Contract, ACTION ITEM.

Council Members reviewed the BCSO Law Enforcement Contract and saw no issues with it.

Council Member Williams moved to approve the signing of the BCSO Law Enforcement Contract effective April 10, 2023. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White – Y

Blaine Williams- Y

Motion carried.

F. Discussed P&R Septic Tank Bid, ACTION ITEM.

Pam Brockus, of the Parks & Recreation Commission, informed the Council that three bids were submitted and that they chose the one from D.H. Concrete, Inc. because they were the lowest bid, a local company, and that they have confidence in their work performance.

Council Member White moved to approve the signing of the P&R Septic Tank Bid for \$9,600.00 from D.H. Concrete, Inc. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White – Y

Blaine Williams- Y

Motion carried.

G. Discussed P&R Commission Ordinance, ACTION ITEM.

Council Member Jones moved to dispense with the rule requiring Ordinances to be read three separate days and once in full, and that Ordinance be read once by title. Council Member Williams seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Shari Jones-Y

Jay White – Y

Blaine Williams- Y

Motion carried.

City Clerk read out loud:

ORDINANCE NO. 293

PARKS AND RECREATION COMMISSION

AN ORDINANCE OF THE CITY OF CLARK FORK, BONNER COUNTY, IDAHO, ESTABLISHING AND IMPLEMENTING A PARKS AND RECREATION COMMISSION, STATING PURPOSES FOR DOING SO, PROVIDING FOR ORGANIZATION AND APPOINTMENT AND REMOVAL OF MEMBERS, ESTABLISHING DUTIES FOR THE COMMISSION, REPEALING CONFLICTING ORDINANCES AND PROVIDING AN EFFECTIVE DATE.

Council Member Banning moved to approve Ordinance 293 Parks and Recreation Commission. Council Member Williams seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y
Shari Jones-Y
Jay White – Y
Blaine Williams- Y
Motion carried.

H. Discussed P&R Commission Procedures Resolution, ACTION ITEM.

Pam Brockus, of the Parks & Recreation Commission, informed the Council that changing the Parks and Recreation monthly meeting date to the first Monday of each month at 6 p.m. would be fine. And that if the first Monday for a particular month falls on a Holiday, that the next business day would work for that month.

Council Member Williams moved to approve Resolution 1-2023 P&R Commission Procedures with the discussed amendments. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y
Shari Jones-Y
Jay White – Y
Blaine Williams- Y
Motion carried.

I. Discussed Destruction of Semi-Permanent Records Resolution, ACTION ITEM.

Council Member Banning asked how we determine what is permanent, what can be destroyed and what the process is. It was explained that we follow the guidelines and have legal review before it goes to Council. Once Council approves, then the Resolution with the list of records marked for destruction, goes to the State of Idaho Historical Society for review.

Council Member Banning moved to approve Resolution 2-2023 Destruction of Semi-Permanent Records. Council Member Williams seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y
Shari Jones-Y
Jay White – Y
Blaine Williams- Y
Motion carried.

J. Set Dates for Budget Hearing and for Budget Workshops.

Budget Hearing set for Monday, August 14th, 2023 at 5:45 p.m.
Budget Workshop set for Monday, July 17th, 2023 at 6 p.m.
Budget Workshop set for Monday, July 24th, 2023 at 6 p.m.

MOTION TO ADJOURN, ACTION ITEM.

Council Member Jones moved to adjourn. Council Member White seconded the motion. All in favor. Motion carried. The meeting adjourned at 6:40 p.m.

Respectfully Submitted,

Amber Burgess, City Clerk

Russell Schenck, Mayor