

# City of Clark Fork

## Minutes of the 11/13/2023 Clark Fork Regular City Council Meeting

Mayor Russell Schenck called the November 13, 2023 Regular Meeting of the City Council to order at 6:00 p.m.

**Pledge of Allegiance:** Mayor Schenck lead the Pledge of Allegiance.

**Roll Call of Council Members:** Council Members Sharon Banning, Tanya Becker, Shari Jones, and Jay White were present, constituting a quorum.

**ADDITIONS to the AGENDA:** No.

### CONSENT AGENDA: ACTION ITEM.

**Motion to Approve the Consent Agenda:** Council Member Jones moved to approve the Consent Agenda. Council Member Banning seconded the motion. All in favor. Motion carried.

### New Business:

#### A. Discussed City Election Results.

Tabled until December for Official Results from Bonner County Election Department.

#### B. Discussed Century West Transportation Plan Update.

Ryan Luttmann, of Century West Engineering, updated Council on the Transportation Plan. No action taken.

#### C. Discussed Century West Pedestrian Safety Program 2024, ACTION ITEM.

Ryan Luttmann, of Century West Engineering, advised Council on a grant for \$250,000 from the Pedestrian Safety Program 2024 that could be utilized to fund the Sidewalk Plan. Council Member Banning asked that a south leg, from the Post Office to the Filling Station, be added to the Sidewalk Plan.

Council Member Jones moved to approve the Mayor to sign the application for the Child Pedestrian Safety Program 2024 grant for \$250,000. Council Member Becker seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Tanya Becker-Y

Shari Jones-Y

Jay White -Y

Motion carried.

#### D. Discussed Woodward Site Plan Application, ACTION ITEM.

Council looked over the application for the Woodward Site Plan and found no issues with it.

Council Member Jones moved to approve the application for the Woodward Site Plan. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Tanya Becker-Y

Shari Jones-Y

Jay White -Y

Motion carried.

**E. Discussed Woodward Variance Application, ACTION ITEM.**

Council looked over the application for the Woodward Variance and found no issues with it. The six-foot fence will be see through so there will be no visibility issue on the corner of Stephen Street and East 2<sup>nd</sup> Avenue.

Council Member Jones moved to approve the application for the Woodward Variance. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Tanya Becker-Y

Shari Jones-Y

Jay White -Y

Motion carried.

**F. Discussed Clark Fork Business Plaza Site Plan Application.**

Clark Fork Business Plaza Site Plan Application was not turned in for the meeting. No action taken.

**G. Discussed Kearns Site Plan Application, ACTION ITEM.**

Council looked over the application for the Kearns Site Plan and found no issues with it. The building permit was the same as the previous permit that had expired in September of 2023.

Council Member Jones moved to approve the application for the Kearns Site Plan. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Tanya Becker-Y

Shari Jones-Y

Jay White -Y

Motion carried.

**H. Discussed Half Price Dog Tags, ACTION ITEM.**

Council discussed half price dog tags for the month of December to encourage residents to license their dogs.

Council Member Becker moved to approve half price dog tags for the month of December. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning-Y

Tanya Becker-Y

Shari Jones-Y

Jay White -Y

Motion carried.

**I. Discussed Cemetery Land Clearing.**

Lisa Derr, the new Clark Fork Cemetery Director, spoke about her plans for the Cemetery and wanting to postpone the land clearing until she has her whole plan worked out.

Date set for Cemetery Workshop for Monday, March 18<sup>th</sup>, 2024 at 6 p.m.

**J. Discussed Fire Invoices.**

Council discussed possible remedies to compensate the City when the City Fire Department goes on calls for non-Subscribers outside the City limits. Fire Chief Mike Schacht mentioned getting an owner to sign an Agreement, on-site prior to fighting the fire, that they will be held responsible for compensation, would be a good idea. He also mentioned that he will try to get one of the invoiced non-subscribers ticketed for the illegal burn. No action taken.

**MOTION TO ADJOURN, ACTION ITEM.**

Council Member Banning moved to adjourn. Council Member Jones seconded the motion. All in favor. Motion carried. The meeting adjourned at 7:11 p.m.

Respectfully Submitted,

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Amber Burgess, City Clerk

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Russell Schenck, Mayor