

## **Minutes of the 9/13/2021 Clark Fork Regular City Council Meeting**

Mayor Russell Schenck called the September 13, 2021 Regular Meeting of the City Council to order at 6:00 p.m.

Mayor Russell Schenck lead the Pledge of Allegiance.

**Roll Call of Council Members:** Council Members Shari Jones, Stanley Spanski, Jay White and Sharon Banning were present. There was a quorum.

**ADDITIONS to the AGENDA:** No.

### **CONSENT AGENDA:**

- Minutes Regular Meeting August 9, 2021
- Minutes Special Meeting August 9, 2021
- Purchase Orders
- Payment of City Bills in the amount of \$ 7,482.22
- August Financial Reports

**(ALL OF THE LISTED CONSENT AGENDA ITEMS ARE ACTION ITEMS)**

Council Member Jones moved to approve the Consent Agenda. Council Member Banning seconded the motion. All in favor. Motion carried.

### **New Business:**

#### **A. Discuss Elk Meadows Replat Block 2, ACTION ITEM.**

Item was tabled until October 11, 2021 Regular Meeting. Council is waiting on information from City Attorney and City Planner.

#### **B. Discuss Conditional Use Permit - Kehoe, ACTION ITEM.**

Council Member Banning moved to approve the Conditional Use Permit pending the stipulation of attaining the requirements and approval of the property owner. Council Member White seconded the motion.

Roll Call Vote of Council Members:

Shari Jones-Y

Sharon Banning-Y

Stanley Spanski-Y

Jay White - Y

Motion carried.

#### **C. Discuss Mustoe Cease & Desist Letter, ACTION ITEM.**

This item has been resolved between the owners. No action is necessary from the Council.

#### **D. Discuss Post Office CBU request, ACTION ITEM.**

This item is tabled until the October 11, 2021 Regular meeting. Council requests a plot plan be submitted to be approved by Council.

**E. Discuss American Rescue Plan Funds, ACTION ITEM.**

Council Member Jones made a motion to approve the acceptance of American Rescue Plan Funds of \$62,270.32. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Shari Jones-Y  
Sharon Banning-Y  
Stanley Spanski-Y  
Jay White - Y  
Motion carried.

**F. Discuss Anderson Brothers Engagement Letter, ACTION ITEM.**

Council Member Spanski made a motion to approve the signing of the Anderson Brothers Engagement Letter. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Shari Jones-Y  
Sharon Banning-Y  
Stanley Spanski-Y  
Jay White - Y  
Motion carried.

**G. Discuss Quote for City Hall Chimney repair, ACTION ITEM.**

Council Member Jones made a motion to approve the quote of \$ 487.00 from Knapp Masonry for the City Hall chimney repair. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Shari Jones-Y  
Sharon Banning-Y  
Stanley Spanski-Y  
Jay White - Y  
Motion carried.

**H. Discuss Quote & Payment of Fire department windows, ACTION ITEM.**

Council Member Banning made a motion to approve the quote from Hilton Glass & Door contingent upon installation being included on the quote and approve the payment of \$4,050.00 this fiscal year for the Fire Department window replacement and installation. Council Member Spanski seconded the motion.

**I. Discuss selection of Engineering Firm, ACTION ITEM.**

Council Member Banning made a motion to approve Century West Engineering as the City's Engineer and authorizes the Mayor to negotiate a contract with the firm. Council Member Jones seconded the motion.

Roll Call Vote of Council Members:

Shari Jones-Y  
Sharon Banning-Y  
Stanley Spanski-Y  
Jay White – Y  
Motion carried.

**J. Discuss SIP fund transfers, ACTION ITEM.**

Council stated that remainder of funds at fiscal year end are to be transferred as follows:

General Funds remainder put into General SIP – Law Enforcement

Street Funds remainder split between Street SIP – General and Street SIP - Equipment.

Water Funds remainder split between Water SIP – General and Water SIP - Equipment.

**MOTION TO ADJOURN, ACTION ITEM.**

Council Member Jones moved to adjourn. Council Member White seconded the motion. All in favor. Motion carried. The meeting adjourned at 7:12p.m.

Respectfully Submitted,

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Amber Burgess, City Clerk/Treasurer

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Russell Schenck, Mayor