

# City of Clark Fork

## Minutes of the 4/8/2024 Clark Fork Regular City Council Meeting

Mayor Russell Schenck called the April 8, 2024 Regular Meeting of the City Council to order at 6:00 p.m.

**Pledge of Allegiance:** Mayor Schenck lead the Pledge of Allegiance.

**Roll Call of Council Members:** Council Members Sharon Banning, Tanya Becker, Shari Jones, and Jay White were present, constituting a quorum.

**ADDITIONS to the AGENDA:** No

**CONSENT AGENDA: ACTION ITEM.**

**Motion to Approve the Consent Agenda:** Council Member Shari Jones moved to approve the Consent Agenda. Council Member Jay White seconded the motion. All in favor. Motion Carried.

### **New Business:**

#### **A. Discussed Quarterly Reports.**

Council discussed 2nd Quarter Financials and found no issues.

#### **B. Discussed the Approval of Adding and Eliminating Bank Signers, ACTION ITEM.**

Council Member Sharon Banning made a motion to approve adding Mayor Russell Schenck, Assistant City Clerk Eydee McDonald and Council Member Shari Jones as bank signers, as well as taking City Clerk Kat King off as a signer. Council Member Jay White seconded the motion.

Roll call Vote of Council Members:

Sharon Banning -Y

Tanya Becker -Y

Shari Jones - Y

Jay White -Y

Motion carried.

#### **C. Discussed New FH Resource Officer / ADA Coordinator, ACTION ITEM.**

Council Member Sharon Banning made a motion to approve revising the FH Resource Officer / ADA Coordinator position to the current Assistant City Clerk position. Council Member Shari Jones seconded the motion.

Roll call Vote of Council Members:

Sharon Banning -Y

Tanya Becker -Y

Shari Jones -Y

Jay White -Y

Motion carried.

**D. Discussed Amended ADA Adoption and Signing of Resolution 2-2024, ACTION ITEM.**

Council Member Jay White made a motion to approve adopting and signing the amended ADA Resolution 2-2024. Council Member Shari Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker –Y

Shari Jones –Y

Jay White-Y

Motion carried.

**E. Discussed Fair Housing Month Proclamation, ACTION ITEM.**

Council Member Jay White made a motion to approve Mayor Schenck signing the Proclamation, adopting April as Fair Housing Month. Council Member Tanya Becker seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker –Y

Shari Jones – Y

Jay White-Y

Motion carried.

**F. Discussed Clark Fork Valley Ambulance Request for Endorsement for their FY2025 Grant Application, ACTION ITEM.**

Council Member Jay White made a motion to approve endorsing the Clark Fork Valley Ambulance's request from the State of Idaho EMS for their FY2025 Grant. Council Member Shari Jones seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker –Y

Shari Jones –Y

Jay White-Y

Motion carried.

**G. Discussed Fire Department Job Descriptions, ACTION ITEM.**

Council Member Shari Jones made a motion to approve the new job descriptions for the fire department. Council Member Jay White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker – Y

Shari Jones – Y

Jay White -Y

Motion carried.

**H. Discussed Acquired Structure Burn Agreement, ACTION ITEM.**

Council discussed the Acquired Structure Burn Agreement drafted by legal council and agreed to use the agreement for use with donated structures to the fire department.

Council Member Sharon Banning made a motion to approve the acquired burn agreement for use with donated structures to the fire department for training. Council Member Jay White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker –Y

Shari Jones –Y

Jay White-Y

Motion carried.

**I. Discussed Foster/Hayes RV.**

Council discussed and determined that a letter will be sent to Hayes notifying her of the expiration of her allowance to reside in a temporary RV and request she update the City of her plans.

**J. Discussed Kearns Request for Temporary Trailer at Construction Site, ACTION ITEM.**

Council Member Shari Jones made a motion to approve Kelly Kearns placing a temporary trailer during construction, for up to 8 weeks at the 10 Elk Horn Dr. Clark Fork property. Council Member Jay White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker – Y

Shari Jones –Y

Jay White -Y

Motion carried.

**Entered in to Executive Meeting, 6:50 p.m.**

**Exited Executive meeting and resumed Regular Meeting, 7:29 p.m.**

**K. Discussed Proposed IIG Lease Agreement Request, ACTION ITEM.**

Recommended amendments were made to the lease agreement by legal counsel, which were agreeable to the city council and direction was given to legal counsel to make additional revisions.

Council Member Shari Jones made a motion to approve the draft Lease Agreement proposed by IIG Fiber with the following amendments recommended by counsel to revise.

1. The lease shall be in effect 10 years.
2. Aggregate liability insurance limit of 5 million.
3. Occurrence limit of 2.5 million.
4. The initial contract fee shall be \$1700 with the following year being \$750 and a 3% increase thereafter for the duration of the lease.

Council Member Jay White seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker –Y

Shari Jones – Y  
Jay White -Y  
Motion carried.

**MOTION TO ADJOURN, ACTION ITEM.**

Council Member Shari Jones moved to adjourn. Council Member Sharon Banning seconded the motion. All in favor. Motion carried. The meeting adjourned at 7:34 p.m.

Respectfully Submitted,

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Kat King, City Clerk

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Russell Schenck, Mayor