

**RESOLUTION NO. 2-2018
CITY OF CLARK FORK, IDAHO**

A RESOLUTION OF THE CITY COUNCIL OF CLARK FORK, IDAHO ESTABLISHING THE ADMINISTRATION OF THE FIRE DEPARTMENT.

WHEREAS, the City of Clark Fork has established a Volunteer Fire Department; and

WHEREAS, it is the desire of the Mayor and City Council to establish guidelines for the internal operating structure and organization of the Fire Department and authorization to enter into Mutual Aid Agreements.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Clark Fork as follows:

1. The Fire Department shall consist of at least a Fire Chief and one Assistant Fire Chief, with all other officers as are deemed necessary by the Fire Chief and Mayor for the effective operation of the department.
2. The Fire Chief or his designee should, conditions and personnel permitting, at least once a month conduct suitable drills or instructions in the operation and handling of all equipment, in first aid and rescue work, in salvage, in the study of structures within the City's jurisdiction, in fire prevention, in water supplies, and in all other matters generally considered essential to good firemanship and safety of life and preservation of property from fire.
3. Members of the Fire Department will receive a stipend, subject to the sufficient appropriations of funds by the City Council, to cover their expenses for training sessions and requests for emergency assistance approved by the Mayor and Fire Chief as follows:
 - a. A stipend of \$5.00 for each regular training session attended by the firefighter, up to a maximum of 1 training session per week.
 - b. A stipend of \$5.00 for each specialized training session attended by the firefighter, up to a maximum of 6 such training sessions per fiscal year.
 - c. A stipend for each emergency assistance that the Fire Department is dispatched to and in which the firefighter participates, each call will be determined by the categories listed below. The amount listed will be evenly split between all participating firefighters:

Category I (\$100)	Category II (\$80)	Category III (\$60)
Structure Fire	All other MVAs	Service Calls
Vegetation Fire	Landing Zone	Lift assist for EMS
Smoke Report	Explosives	
Rescue Calls	Power Line Incident	
MVA with Code Black	Traffic Control	
	Gas Leak	

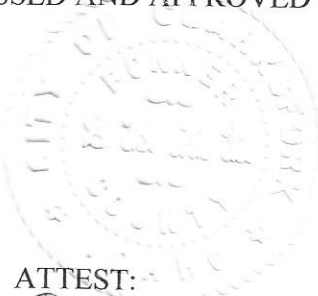
- d. Automatic aid standby calls will not be eligible for a stipend.
4. A list of the authorized trainings attended and the emergency assistances participated in for each firefighter will be submitted to the City Clerk by the first business day of the month. The stipends will be paid on a Quarterly basis.
5. Members of the Fire Department shall be at least eighteen (18) years of age, be subject to and pass a criminal history check, hold and maintain a current driver's license with necessary endorsements (for positions that require driving) and be properly trained and able to perform the duties designated to them.

6. All personnel operating motorized equipment of the department when responding to an alarm or call must follow all of the traffic laws applicable to operation of emergency vehicles. Personnel operating personal vehicles when responding to an alarm or call must comply with all applicable traffic laws.
7. Each member of the Fire Department driving a personal/non-department vehicle shall be issued a suitable insignia to be attached to their vehicle.
8. The Fire Chief shall see that complete records are kept on file at the Fire Station of all fires, inspections, apparatus, minor equipment, personnel and other information about the work of the department and they shall not be removed for any reason, subject to the destruction of records provisions of the Idaho Code. The originals of such records shall be maintained by the City Clerk.
9. No person shall use or be allowed to use fire apparatus or equipment for any private purposes, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the department.
10. The Fire Chief and Mayor, jointly, are authorized to sign Mutual Aid Agreements as needed with the consent of the City Council. Two signatures are required for any agreement to be valid.

BE IT FURTHER RESOLVED THAT this resolution shall replace Resolution No. 1 2008 in its entirety.

BE IT FURTHER RESOLVED THAT this resolution shall be in full force and effect upon its passage and approval.

PASSED AND APPROVED THIS 11th day of June 2018.



Russell W. Schenck
 Russell Schenck, Mayor

ATTEST:

Amber M. Burgess
 Amber Burgess, City Clerk

CITY COUNCIL MEMBERS	YES	NO	ABSENT
Stanley Spanski	_____	_____	___√___
Shari Jones	___√___	_____	_____
Blaine Williams	___√___	_____	_____
Sharon Banning	___√___	_____	_____