

**RESOLUTION NO. 1-2008**  
**CITY OF CLARK FORK, IDAHO**

A RESOLUTION OF THE CITY COUNCIL OF CLARK FORK, IDAHO  
ESTABLISHING THE ADMINISTRATION OF THE FIRE DEPARTMENT.

WHEREAS, the City of Clark Fork has established a Fire Department; and

WHEREAS, it is the desire of the Mayor and City Council to establish guidelines for the internal operating structure and organization of the Fire Department and authorization to enter into Mutual Aid Agreements.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Clark Fork as follows:

1. The Fire Department shall consist of at least a Fire Chief and one Assistant Fire Chief, with all other officers as are deemed necessary by the Fire Chief and Mayor for the effective operation of the department.

2. The Fire Chief or his designee should, conditions and personnel permitting, at least once a month conduct suitable drills or instructions in the operation and handling of all equipment, in first aid and rescue work, in salvage, in the study of structures within the city's jurisdiction, in fire prevention, in water supplies, and in all other matters generally considered essential to good firemanship and safety of life and preservation of property from fire.

3. Members of the Fire Department will receive a stipend, subject to the sufficient appropriations of funds by the City Council, to cover their expenses for training sessions and requests for emergency assistance approved by the Mayor and Fire Chief as follows:

- a. A stipend of \$5.00 for each regular training session attended by the firefighter, up to a maximum of 4 training sessions per month.
- b. A stipend of \$5.00 for each specialized training session attended by the firefighter, up to a maximum of 6 such training sessions per fiscal year.
- c. A stipend of \$10.00 for each emergency assistance that the Fire Department is dispatched to and in which the firefighter participates.
- d. Automatic aid standby calls will not be eligible for a stipend.

4. A list of the authorized trainings attended and the emergency assistances participated in for each firefighter will be submitted to the City Council for approval at their regularly scheduled monthly meeting. This list will be for the month immediately preceding the month of the meeting. Stipends will be paid annually sometime during the period following the September meeting and the end of that month.

5. Members of the Fire Department shall be at least eighteen (18) years of age, be subject to a criminal history check, hold a current driver's license (for positions that

require driving) and be able to perform the duties designated to them.

6. All personnel operating motorized equipment of the department when responding to an alarm or call must follow all of the traffic laws applicable to operation of emergency vehicles. Personnel operating personal vehicles when responding to an alarm or call should comply with all applicable traffic laws.

7. Each member of the Fire Department driving a vehicle shall be issued a suitable insignia to be attached to their vehicle.

8. The Fire Chief shall see that complete records are kept on file of all fires, inspections, apparatus, minor equipment, personnel and other information about the work of the department and they shall not be removed for any reason, subject to the destruction of records provisions of the Idaho Code. The originals of such records shall be maintained by the City Clerk.

9. No person shall use or be allowed to use fire apparatus or equipment for any private purposes, nor shall any person willfully and without proper authority take away or conceal any article used in any way by the department.

10. The Fire Chief and Mayor, jointly, are authorized to sign Mutual Aid Agreements as needed with the consent of the City Council.

BE IT FURTHER RESOLVED THAT this resolution shall replace Resolution No. 5-2002 in its entirety.

BE IT FURTHER RESOLVED THAT this resolution shall be in full force and effect upon its passage and approval.

PASSED AND APPROVED THIS 14<sup>th</sup> day of January 2008.

  
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Thomas A. Shields, Mayor

CITY COUNCIL MEMBERS	YES	NO	ABSENT	ABSTAIN
Brian L. Cantrell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda V. Reed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Russell W. Schenck	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lynn Siple	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST: \_\_\_\_\_  
Jonell Davisson, City Clerk

